

## Snow and other Closure Emergencies



In the case of weather and non-weather related closures that keep staff out of the building 24 hours access may remain open or the whole facility may be closed for your safety. Please check the Recreation and Fitness Resources website, facebook page and WDIO.com for the latest on facility closures and how they impact the 24 hour access.

## Parking



In the event of a snowstorm that requires the road to be plowed, do not park on the street from 4-6am. If there are cars parked on Broad St in front of the rec center the whole road will not be plowed. Please stay out of the way of the snowplows.

## Cleaning

Please report any broken equipment or parts of the facility that need extra cleaning attention. We will be doing our best to continue to have a clean facility no matter what time you use it. There will be temporary shutdown of rooms for cleaning. If a staff member is cleaning a locker room, bathroom, or fitness equipment while you are in the building please be patient while they finish the task. Our staff will do their best to work around you and communicate before closing a locker room or other facilities for cleaning.

## Policy

Please see [bayfieldrec.org/policies](http://bayfieldrec.org/policies) for full membership policies including policies that specifically apply to using the facility after hours. Any violation of these policies can lead to permanent revoking of access to 24/7 access or a full ban to the facility.

# Bayfield Rec Center



# FAQ



## 24 Hr Access

24 hour access includes access to the two fitness and weight rooms, lockers, bathrooms, and showers. You will not have access to the community room, pool, hot tub, or sauna during unstaffed hours.

## Getting your Keyfob Set Up

Come to the Bayfield Rec Center during regular staffed business hours to get your 24/7 access key fob set up. This new fob will cost \$10 and is also \$10 to replace if yours is lost, stolen or damaged.

This fob will replace your current blue rectangle RFR fob. When you receive your overnight key fob you'll also be required to sign an updated membership waiver acknowledgement that you have been provided the new policies that accompany the new hours and access.

You may turn your blue rectangle RFR key fob in at the front desk so that we can reuse it.

## Checking in after hours

Scan your keyfob on the Wave Passport outside of the building. This unlocks the door and gives you a short window to open the door (about 3 seconds). The power open accessible door functions as normal and can be activated in the time after you scan your key fob.

## Only patrons with 24 Hour Access may be in the building during non staffed hours

At the end of regular staff hours (currently 7pm) all patrons with standard membership must leave the building. Only patrons with a 24 hour access membership may be in the building during non staffed hours. A staff member may request to verify your 24 hour access membership before closing the building.



## Payments

If your account payment is overdue your key fob will not unlock the door. You are able to put a credit card on file so that you are auto-billed and your access to the facility is continuous. To cancel your auto-payment you must come into the rec center during staffed hours. You may renew your account in person during regular staffed hours or pay online.

If you choose to pay online it will be processed the next business day when a staff person can update your account.

If you have any questions about when your account expires or if you'll have access to the facility overnight please contact us 715-779-5408. To get reminder emails about your account expiration, please make sure your email address on file is updated and you go through the process of accepting emails from us. In the event of a snowstorm that requires the road to be plowed do not park in the street from 4-6am. If there are cars parked on Broad St in front of the rec center the whole road will not be plowed. Please stay out of the way of the snowplows.