

Bay Area Swim Team

Drop-Off and Pick-Up Procedure

Drop-Off Procedure:

1. Time: Drop-off begins 10-15 minutes before practice begins, 5:30pm for stroke development swimmers, and 6:15 for race development swimmers. We are not responsible for any children before these times.
2. All swimmers must check in at Front Desk Prior to practice.
3. Swimmers under the age of 12 must be accompanied to check-in at the front desk prior to practice. Come in swimsuit and walk through to practice deck. Try to limit time spent in the locker rooms.
4. Getting to Practice:
 - Practice starts at 5:45 or 6:30 be ready to hop in the pool to start on time.

Pick-Up Procedure:

1. Time: Practice ends at 6:45 or 8:00. Swimmers have 15 minutes to get through the locker room at the end of practice.
2. Children must "check out" with coach, and leave with authorized individuals.
3. Authorized Individuals Only: Children will only be released to individuals listed on the authorized pick-up list. ID may be required.
4. Email to communicate changes in pick-up personnel.

Permission to Arrive and Leave Independently:

- Children may arrive/leave on their own only if this form is marked as such.
- This form must include the parent/guardian's signature, contact information, and specific instructions (e.g., walk home, bike).
- Staff reserves the right to contact the parent or guardian to confirm details as needed. Any changes to this form must be made in writing.

Late Pick-Up: A late fee may apply if children are picked up more than 15 minutes after the end of class.

Bay Area Swim Team
715-779-5408 – BAST@bayfieldrec.org

Authorized Pick-Up

Swimmer's Name: _____

Authorized Pick-up List. My child may be released to/driven by:

My child may leave/arrive without an adult (12 and over)

[] Yes [] No

(If yes) Modes of approved transportation and any other notes:

Parent or Guardian Name (please print):

Parent or Guardian Phone Number:

Parent or Guardian Signature:

Signature

Date